

**HILLCREST SCHOOL  
GROUP REQUEST PROCEDURE**

Unless otherwise requested, children are grouped according to boy:girl ratio and year of birth. At times, circumstances arise when parents want children to be grouped with their friends or family of a similar age in the same group.

Due to the number of grouping requests received, parents are asked to abide by the following policies and procedures when making such requests.

Please complete the Group Request Form and return it with your application for camp. Requests made after this time may not receive consideration.

Grouping requests may be made for a MAXIMUM of 2 children the same age as your child.

All parties involved must be aware of this request and have consented by signing the Group Request Form below.

**IMPORTANT:** *Every effort is made to accommodate grouping requests based upon available space in the appropriate group. However, these requests cannot be guaranteed. Once placements have been made, changes will only be made if a space becomes available after this time. Thank you for your understanding and cooperation.*

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HILLCREST SCHOOL GROUP REQUEST FORM
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CHILD'S NAME ON APPLICATION: \_\_\_\_\_

BIRTHDATE: \_\_\_\_\_ PHONE NO.: \_\_\_\_\_

REQUESTED BY: \_\_\_\_\_

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CHILDREN TO BE GROUPED (each child's parent needs to sign their consent):

1. CHILD'S NAME: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_

PARENTAL CONSENT: \_\_\_\_\_

2. CHILD'S NAME: \_\_\_\_\_ BIRTHDATE: \_\_\_\_\_

PARENTAL CONSENT: \_\_\_\_\_

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**FOR OFFICE USE ONLY**

DATE REC'D : \_\_\_\_\_ RECEIVED BY: \_\_\_\_\_